

ENGAGEMENT COACH

CUPE 2357 – level 6

CORE FUNCTION:

Under the direction of the Principal or designate, and under the instructional supervision of the Student Success teacher, the Engagement Coach will provide intervention and support strategies to “at risk” intermediate and high school students who have attendance and school adjustment issues; and perform other duties, as assigned by the supervisor.

MAIN DUTIES:

Provides intervention and support strategies:

- attends designated schools on a regular basis in order to review records to discern patterns and to identify attendance and other problems and screen cases before intervention or referral to the appropriate agencies
- participates in team meetings to review each individual member’s involvement. Case conferences include other Student Services personnel, the Student Success teacher and school administration, community agencies personnel and the school team.
- makes home visits to evaluate the environment and determine the cause of the problem and to inform parents about community social and welfare resources, as well as about additional school alternatives, if necessary
- provides support services to students and analyzes, in consultation with the Student Success teacher and Guidance department, the problems presented, and how to effect change or adjustment in the situation, by maintaining written case histories and reporting to the school principal, or designate, and the Student Success teacher, the progress of each case
- assists with community referrals to the appropriate agency
- provides an active liaison service among home, school and community agencies
- maintains an advocacy role for the student and family
- provides attendance support services to students and/or parents (as individuals and in groups)
- participates in recommendations regarding the identification of exceptional students

Performs other duties, as assigned by the supervisor

SUPERVISION:

There is no supervisory responsibility

QUALIFICATIONS:

- Secondary school graduation
- Child and Youth Worker diploma (3 years)
- 2 years of related experience (2 yrs. previous experience; + 1 yr. on the job) working directly with "at risk" youth
- Valid driver's licence and use of a personal vehicle
- Proficiency in MS Word and Excel
- Excellent interpersonal and organizational skills
- Ability to establish a rapport with students, parents and others
- Initiative and the ability to work independently

Individuals who possess an equivalent combination of education and experience may also be considered.