

ENGLISH AS A SECOND LANGUAGE ASSISTANT

CUPE 2357 – Level 3

CORE FUNCTION:

Under the supervision of the teacher, the ESL Assistant assists second language learners in the acquisition of English speaking, writing and reading skills; assists in the development of social and cultural competence, in order to facilitate the integration of the student into the school system; and performs other duties, as assigned by the supervisor.

MAIN DUTIES:

ESL support:

- supports the curriculum being taught by the teacher
- explains vocabulary
- withdraws the student(s), as necessary to allow extra time to develop grammar, reading, writing and speaking skills
- assists the student(s) in the completion of class assignments, projects, or tests and modifies material, as necessary
- prepares lessons plans and materials which will aid the student(s)
- assesses learner achievement and reports on progress
- familiarity with Ministry guidelines for ESL
- supervises during lunch, recess and bus duty

SUPERVISION OF STAFF:

There is no supervisory responsibility

QUALIFICATIONS:

- 3 year Community college diploma (TESL)
- 3 years of related experience
- Proficiency in English
- Ability to work cooperatively as a team member in a multicultural environment
- Excellent interpersonal skills

Individuals who possess an equivalent combination of education and experience may also be considered.