

DEVELOPMENTAL SPECIALIST #23

CUPE 2357 – Level 7

CORE FUNCTION:

Under the direction of the Principal and in collaboration with the classroom teacher, the Developmental Specialist, as part of a team, assists with the planning, implementation and delivery of programs related to the enhancement of the students' fine and gross motor skills; communication; behaviour; self-help; grooming/toileting; and inclusion; assesses student progress; meets with parents, administration, team members, and community agencies; and performs other duties, as assigned by the supervisor.

MAIN DUTIES:

Planning, development and delivery of programs to enhance the students' fine and gross motor skills; communication; behaviour; self-help; grooming/toileting and inclusion:

- position students effectively for each exercise/activity ensuring the safety and comfort of the students (and following proper lifting techniques)
- design/create/implement adapted communication aids, and use of augmentative communication systems;
- assess/develop/evaluate effectiveness of behavioural strategies for a wide range of inappropriate behaviours; use of protective equipment
- assist with feeding, drinking; design/create/implement mealtime aids
- groom and toilet student based on their requirements and degree of dependency; catheterize, if necessary
- modify curriculum and materials and liaise with teachers to permit inclusion of students in appropriate classes
- administer medication (in accordance with Policy and Procedures and the Doctor's orders)
- ensure safety of therapeutic and technical equipment

Assess student progress and assist with general school activities:

- in collaboration with team members and consultative staff from CCAC, assess program areas (ex. fine and gross motor skills, communication, behaviour, self-help)
- collect data to determine student's skill level
- complete daily reports and remain current on student circumstances
- provide input to the teacher for the IEP's, IPP's and Educational Assessments
- provide training and direction to (college) students on field placements, support staff and volunteers

- perform bus duty, lunch room and hallway monitoring and recess supervision for developmentally handicapped student(s) and the general student population
- participate in DH staff meetings

Meet with parent, administration, team members and community agencies:

- share pertinent information on each student and assist with the further development of programs for each student
- assist with appropriate placement within residential settings, day program options, behavioural or medical concerns

Performs other duties, as assigned by the supervisor

SUPERVISION OF STAFF:

No supervisory responsibility

QUALIFICATIONS:

- High school graduation
- Developmental Services Worker diploma, nursing, health sciences or a diploma in another related discipline
- Four years of directly related experience
- CPR and First Aid
- Initiative, good written and oral communication skills
- Ability to work well as part of a team

Individuals who possess an equivalent combination of education and experience may also be considered.