

*New Dates effective May 3, 2023*

**EARLY CHILDHOOD EDUCATORS (EXTENDED DAY PROGRAM)**

**2023 - 2024 Staffing Process Timelines - Dates Subject to Change**

May 17 - May 22      **Round 1**  
Round 1 opens and will be for any EDP Supervisors declared surplus in the spring or reassigned during the school year. EDP Supervisors will be notified by direct email to their OCSB account of any vacancies. Placement is based solely on Seniority. EDP Supervisors successful in being transferred, must accept the transfer and cannot participate in any subsequent rounds. **This round will close at 9:00 am on May 23.**

May 23 - May 24      HR will notify those placed in Round 1 by email.

**\*\*Note: If placed in Round 1, you are not eligible to participate in Round 2. \*\***

May 25                      HR reviews the vacancies and prepares for Round 2.

May 26 - May 30      **Round 2**  
Round 2 opens and will be posted on the OCSB's internal career page. This round includes all eligible EDP Supervisors, including any surplus or reassigned EDP Supervisors not placed in round 1. Each employee may select up to 10 available assignments. EDP Supervisors successful in being transferred, must accept the transfer and cannot participate in any subsequent rounds. **This round will close at 9:00 am on May 30.**

May 30 - May 31      HR will notify those placed in Round 2 by email.

**\*\*Note: If placed in Round 2, you are not eligible to participate in Round 3. \*\***

June 1 & June 2      HR reviews the vacancies and prepares for Round 3.

June 5 - June 8      **Round 3**  
Round 3 opens and will be the placement of any remaining permanent EDP Supervisors, by seniority, and the transfer must be accepted.

June 8 - June 12      HR will notify those placed in Round 3 by email.

\*\*\*\*PLEASE ENSURE YOU CHECK ON YOUR CUPE 2357 WEBSITE TO FAMILIARIZE YOURSELF WITH THE STAFFING PROCESS FOR 2023.\*\*\*\*

*Note: All dates are subject to change*